

*TIPS FROM THE
UWPC*

*FOR LETTER
WRITERS*

Last Modified August 26, 2024

READ Promotion Forms and Instructions.

The Evaluative Components of the Promotion Application.

What items count?

READ The S3P.

READ The CBA 16.A.2.

be afraid to ask for help.

Important Dates:

Nov 1st: Report DPC membership to UWPC.

Nov 1st: Applications Due.

Nov

D

Read Part II.A-B of S3P.

Provide names of all members to UWPC Chair so that online access is available to all.

Independent Review

An evaluative judgement of the candidate.

3 page letter on teaching and professional responsibilities, service and scholarship.

õVj g DPC will

D

Read Part II.B of S3P.

Independent Review.

D

Read Part II.C of S3P.

Independent Review.

An evaluative judgement of the candidate.

2 page letter.

The Dean should discuss teaching, scholarship, and service.

D

Each letter should go beyond simply using SEI data or in making general statements.

This data is already in the application.

Do not assume that the UWPC understands how a particular area views items from the standpoint of your discipline or department:

Effective

D

We are greatly assisted in determining an
kgo øi õxcnwgö d{ ngwgtu yj cvgZR nckp qt
clarify:

A ecpf kf cvgø role.

Impact/Importance/Significance.

Especially with regard to discipline-specific
issues.

If you have any questions or concerns, please do not hesitate to ask!

Website:

[Promotion - Promotion, Tenure, and Sabbatical - For Faculty and Staff - Academic Affairs - IUP](#)

