DoD: Cybersecurity Scholarship Program (CySP)

Meeting's Agenda on October 10, 2019

Minutes Approval

- Approval of the minutes of the last meeting held August 27, 2019, see attachment #1.

Announcements:

- Scholarship tuition waiver forms for all six students have been processed by the Bursar's Office. **Any problems???**

- All six students have started using their Coop Accounts to buy their academic books this semester. If you still need to purchase any other books, you need to do that ASAP.

- Scholarship stipends on Next Gen System ($12,500 to each student for each semester) were submitted a while ago, and all of you should had received it by now. **Any problems?**?

- All six students have communicated to the PI, Dr. Farag, the specs and quotes for their desired laptops. These requests were approved by the PI, and immediately forwarded to the IUP purchase office that placed these

Important Announcements from the CySP PO:

- Warning to Federal Employees and Those With Security Clearance: CBD Use Puts Jobs in Jeopardy, See attachment #3.

- CySP may work during the school year provided that s/he informed AND received the approval of the PI. In addition, such work MUST not interfere with the DoD CySP program and its requirements.

- All student travel will be handled outside of IUP grant (by the DoD CySP PO). See attachment #4 and #5 for complete details. These were sent to all of you by email from the PO on 9/18/19.

Students' Reports:

- **Cesar, Rodney**
  - Grades, research progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio (clubs, colloquia, conferences, etc.)
- **Griffith, Joshua**
  - Grades, research progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio (clubs, colloquia, conferences, etc.)
- **Ieraci, Kaishia**
  - Grades, research progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio (clubs, colloquia, conferences, etc.)
- **Kotula, Brooklyn**
  - Grades, research progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio (clubs, colloquia, conferences, etc.)
- **Lutz, James**
  - Grades, research progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio (clubs, colloquia, conferences, etc.)
- **Troy, Timothy**
  - Grades, research progress, outstanding issues that might affect your academic performance, and cybersecurity portfolio (clubs, colloquia, conferences, etc.)

Renewal:

It will be mainly based on your performance in this program and fulfillment of the obligations discussed before, see agenda of meeting dated 8/27/2019.

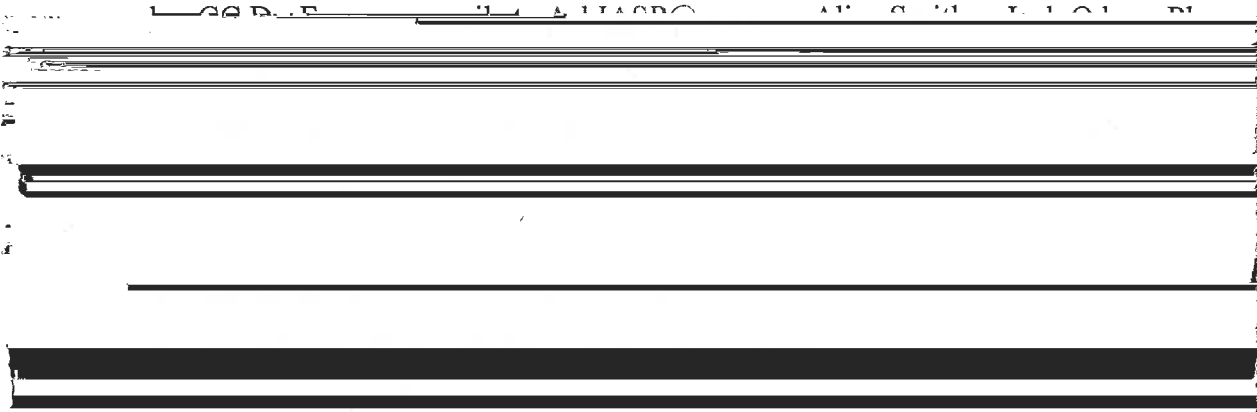# Minutes for Cybersecurity Scholarship Program (CySP) Meeting

August 27th, 2019 at 3:15 PM in Stright 331

Attended by: Dr. Waleed Farag, Dr. Soundararajan Ezekiel, Dr. Imran Ghani, Joshua Griffith, James Lutz, Kaishia Ieraci, Rodney Cesar, Brooklyn Kotula, and Timothy Troy.

1. Received the executed grant on August 19th even though initial notification was in May.
2. Dr. Farag has already submitted tuition waivers and fee waivers for fall semester
   a. If changing credits, talk first to Dr. Farag
3. Book Store Account should be created
   a. May allow other supplies through the Co-op Store. See Dr. Farag for details
4. Other scholarships will be canceled if from IUP and they are over the cost of student education
5. Laptop model and specs needs to submitted soon, try to stay under $1500
6. Participate in a research project over the semester
   a. The PIs will discuss the details of these research assignments soon.
7. Dr. Farag has awarded all recipients the fall stipend ($12,500) to ensure all students promptly receive all of the scholarship benefits.

Student Responsibilities

1. Keep GPA over 3.2 or there will be issues (e.g. Losing scholarship)
2. Participate in a DOD internship (if requested)
3. IUP Requirements
   a. Attend all monthly meetings

5. Cyber Security Day – October 29th

6. Cyber Security Conference – November 7th

7. Compile a portfolio of what you did over the academic year

8. Again, keep GPA over 3.2

Hometown News Release Form -- Office of Media Relations
Please return this form to Michelle Fryling at mfryling@iup.edu. Your typed name at the signature line

MAJOR AT IUP   Banner ID @

PREFERRED PRONOUN (please circle): HE   SHE   THEY   OTHER   lease s ecif

HOMETOWN ADDRESS (please include zip code)

HOMETOWN COUNTY

PARENTS' NAMES AS THEY SHOULD BE LISTED IN THE NEWS RELEASE (please note if parents have a different hometown address than above)

REASON FOR NEWS RELEASE

OTHER AWARDS, HONORS YOU HAVE RECEIVED AT IUP

ACTIVITIES/COMMUNITY SERVICE IN WHICH YOU HAVE PARTICIPATED AT IUP – PLEASE SPELL OUT THE FULL NAME OF ALL ORGANIZATIONS AND CLUBS **(Please do not use initials or abbreviations)**

Member of Cook Honors College? (circle one)   YES   NO

Member of University College? (circle one) YES   NO

(signature)   (date)

Subject: DoD CySP Scholar Announcement: Warning to Federal Employees and Those With

Security Clearance: CBD Use Puts Jobs in Jeopardy
From: "Smitley, Alice E." <aeshaff@nsa.gov>
Date: 10/2/2019, 12:56 PM
To: DL AskIASP <AskIASP@nsa.gov>

DoD CySP PIs:

To keep you all in the loop with what I send to students, I wanted to share the below
message with you. If you have NSF, Scholarship for Service, Cyber Corps(R) students

w/r
Alice

Alice E. Smitley
DoD Cyber Scholarship Program
National Centers of Academic Excellence in Cybersecurity
Attn: A233, Suite# 6804
9800 Savage Road
Fort Meade, Maryland 20755-6804

Phone: 410-854-6206
Email: AskIASP@nsa.gov

National Centers of Academic Excellence in Cybersecurity
htt s://nam04.safelinks. rotection.outlook.com/?url=htt s%3A%2F

DoD CySP Scholars,

Below is an overview of the travel process as well as guidelines for requesting conference travel from the DoD CySP. Scholars will receive an email approving the travel. The email will provide detailed on instructions on how to process further.

- All events must be held within the United States to include Hawaii and Alaska. Events outside of the United States to include Canada and Mexico will not be considered.
- Per Diem or daily allowance www.gsa.gov/travel/plan-book/per-diem-rates

Please use the 2020 Rates which go into effect 1 October 2019 (Start of the new government fiscal year)

- First and last day of travel: Meals and Incidentals Expenses (MIE) are calculated at 75% of

- Scholars will be required to submit a trip report and reimbursement request 5 business days after the completion of the event. Reimbursement could be delayed if the trip report is not received.
- Scholars must provide a receipt for all items single items over $75.00.
  - Required Receipts:
    - Lodging
    - Conference Fee
    - Rental Car (if authorized)
    - Baggage Fees (only exception to the $75 rule)

p //www.fedtravel.com/home.html

    - Internet (should be listed on your hotel receipt) 6 weeks
  - Items Not Requiring a Receipt:
    - Meals
    - Taxi (Unless one trip is $75 or more)
    - POV Mileage
- Scholars may only request 1 event per year. So choose wisely. If for some reason we are not

pp   g

- **An email stating the reason why the DoD CySP can not fund your request.**
- **An email requesting additional information**

3. Scholar will make reservations based on information provided. You may be required to provide a personal credit card to the travel agent. (In most cases the Scholar will only provide a credit card for hotel and rental car - airline tickets will be booked using a corporate card)

4. Scholar will provide the dollar amounts for the approved items booked by the Government Travel Office to the DoD CySP Program Office.

AskIASP@nsa.gov.

$56

6. Scholar shall provide a completed Direct Deposit form to the DoD CySP Program Office. (You only need to submit this once!)

**Social Security Numbers are important to the reimbursement process. Because they are a very sensitive piece of information, you may hand write your SSN and fax the RTA to us or scan/email without the SSN and then call the DoD CySP Program and we will hand write it for you. You should never email your SSN number to us.

7. DoD CySP Program Office will process the RTA and provide final documentation to the Scholar

Per Diem   Daily employee expenses or reimbursements – include hotel, meals and M&IE
M&IE   Meal & incidental Expenses

FASTSTART
DIRECT DEPOSIT

INSTRUCTIONS FOR PROCESSING F... EMPLOYEE PAYMENTS

Instructions

Use: For processing Federal employee Net salary, Allotments, and other Agency-generated payments associated with Federal employees...