

2024-2025 Resident Assistant Payroll Calendar

- If you resign from your Resident Assistant position, you must notify Dave Berberich immediately.
- It is your responsibility to follow through with the hiring process to be added to the student payroll system. Your stipend will be **delayed** if you fail to submit/sign all paperwork that is required by Human Resources and Payroll Services.
- Resident Assistants will receive 8 pays during the Fall and 8 pays during the Spring semester (see schedule below).
 - **Fall or Spring only?** - RA will receive 8 pays only during the appropriate semester
- There will be no stipend payments during the holiday/winter break!
- If you continue to work on your assistantship during any holiday/winter break, **your RA Coordinator will be required to submit a Student profile sheet so hours can be reported in eTime.**

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Fall 2024