GRADUATE COURSE REPEAT REQUEST FORM

Instructions

- x Students submit a Course Repeat Request [unintelligible]
- x After the student has obtained the advisor's signature, the form must be returned to the [unintelligible]
- x The original grade will remain on the student's transcript but will no longer be calculated into the cumulative grade point average.
- x The most recent grade (regardless of whether it is higher or lower) will be the grade used in the GPA calculation.
- x Students may repeat two "C", "F", or "D" grades. Graduate students are limited to two replacement repeats for each graduate program the student attempts or completes. A repeated course may only be repeated once.
- x For more information regarding the policy on course repeats, view the Graduate Catalog at: [unintelligible]

| Student Name | | Banner ID @ | |

| IUP Email | | Telephone | |

Course Department & Number (Example: ENGL 600)

Course Title

I understand that I am limited to two replacement repeats for each graduate degree program I attempt or complete and that a repeated course may only be repeated once.

Student's Signature _____   Date _____

APPROVALS:

I support the request of the above named student to repeat the requested course.

Advisor's Name _____   Advisor's Sig Date _____

Advisor's Comments _____