

**University Wide Graduate Committee  
Minutes  
November 10, 2009**

**PRESENT:** Matt Baumer, Linwu Gu, Vida Irani, Joann Janosko, Yu-Ju Kuo, DeAnna Laverick, James Lenze, Jamie Martin, Scott Moore, Linda Norris, David Piper, J.B. Smith, Laura Strong, Dawn Woodland

**NOT PRESENT:** Valerie Gunter, Margaret Hammond, Tim Mack, James Nash, Shari Robertson

Dr. Piper called the meeting to order at 3:40 p.m.

On a Martin/Moore motion the agenda was **APPROVED** as submitted.

On a Woodland/Martin motion the October 27, 2009 minutes were **APPROVED** as submitted.

**ANNOUNCEMENTS:**

Dr. Piper announced that after this meeting there are two left for the semester.

Dr. Baumer announced that there is a draft of the Research Misconduct Policy which has to go to APSCUF and PASSHE legal counsel.

Dr. Lenze distributed the following:  
FIN 630 Financial Management (distance education)

Dr. Lenze announced that the cutoff date for changes in the 2010-2011 will be December 8, 2009. He also announced that the section with faculty members eligible to teach at the graduate level will be dropped from the catalog.

Dr. Lenze stated that he would like to see a new appendix added to the graduate curriculum handbook for the new expedited review form.

Dr. Lenze suggested that the committee review and update the graduate curriculum handbook for things like websites that do not link to anywhere and departments that have changed their name.

***NEW BUSINESS:***

Woodland/Martin motion to have the co-chairs sign the expedited review form was unanimously approved.

**Business in Progress:**

**A) Programs/Curricular Matters**

1. ***M.S. in Biology-Accelerated Track***, assigned to subcommittee #2 (Jim Lenze, Scott Moore, Dawn Woodland, Susan Boser, Sean Gess) – 9/4/07; no discussion – 9/18/07; little discussion due to lack of time, will continue at the next meeting – 9/25/07; Carl Luciano, department chair, attended the meeting; there was much discussion but due to time constraint this will be continued at the next meeting – 10/2/07; after some discussion

with many concerns about the program a memo will be sent to the proposer – 10/16/07; proposer mentioned to Dr. Baumer that he is making the changes requested and will be getting it back to the committee before the end of this semester – 3/17/09; received response from the proposer; this was assigned to subcommittee #1 (Margaret Hammond, Mary Jane Hirt, Vida Irani, Joann Janosko, DeAnna Laverick, J.B. Smith, Nashat Zuraikat) – 3/31/09; no discussion – 4/7/09; after much discussion the subcommittee wanted more clarification from proposer – 4/14/09, proposer requested to meet with the co-chairs – 9/29/09; proposer to meet with co-chairs – 10/13/09; co-chairs met with proposer; proposer to make changes and return to committee, proposer would like to attend a future meeting to discuss his proposal – 10/20/09; on a Martin/Janosko motion

will be a meeting on Tuesday, February 17, 2009 immediately following the UWGC meeting – 2/10/09; distance education committee meeting bi-weekly – 9/29/09; Dean's Associate made a suggestion that the committee should take a look at the whole graduate curriculum handbook as there are many changes that are needed (i.e. website's that are no longer up and running, department name changes) – 11/10/09