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complete the following steps:

**First Step:** ONLY change the text in the [brackets] so it looks like this: **CRIM 101 Intro to Criminology-CrsRvs-2015-08-10**

- ***If DUAL LISTED list BOTH courses in the page title***

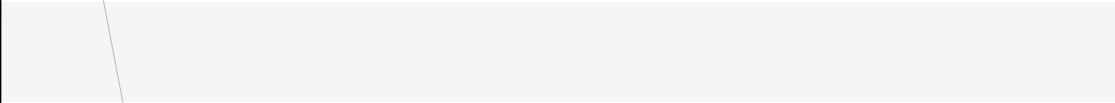
**Second Step:** Click "SAVE" on bottom right

***DO NOT TYPE ANYTHING INTO THE FIRST PAGE OTHER THAN THE TEXT IN BRACKETS***  
***Please be sure to remove the Brackets while renaming the page***

**Third Step:** Make sure the word **DRAFT** is in yellow at the top of the proposal

**Fourth Step:** Click on " " (not EDIT) and start completing the template. When exim (FoMio m 258 Xp)Tj I51I


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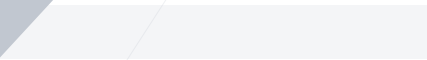
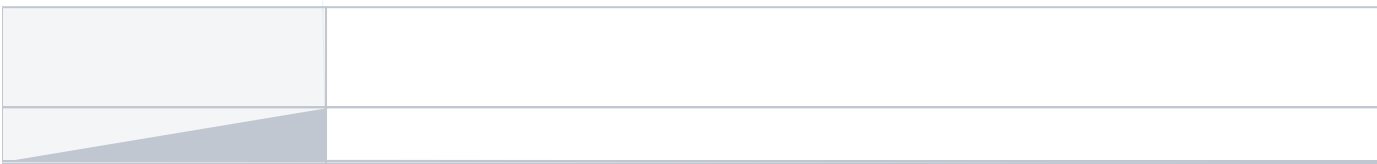
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<b>Proposed Repeatable Course</b>	If YES, please complete the following: Number of Credits that May be Repeated: Maximum Number of Credits Allowed to be Repeated:
<b>(J) Number of Credits</b>	Class Hours: Lab Hours: Credits:
<b>Proposed Number of Credits</b>	Class Hours:Lab Hours:Credits:
<b>(K) Current Course</b>  <b>(Student Learning)</b>  <b>Outcomes</b>	
<b>Proposed Course</b>  <b>(Student Learning)</b>  <b>Outcomes</b>	
<b>(L) Dual Listed Courses Only:</b>  <b>List Current Learning</b>  <b>Outcomes for the</b>  <b>Higher-Level Course</b>	

<p><b>Dual Listed Course s Only:</b></p> <p><b>List Propos ed Learning</b></p> <p><b>Outc omes for the</b></p> <p><b>Highe r-Level Course</b></p>	
<p><b>(M) Brief Course Outline</b></p> <p><i>(It is acceptable to copy from old syllabus)</i></p>	<p><i>As outlined by the federal definition of a "credit hour", the following should be a consideration regarding student work - For every one hour of classroom or direct faculty instruction, there should be a minimum of two hours of out of class student work.</i></p>
<p><b>Brief Course Outline</b></p> <p>For each outcome , describe how the outcome will be achieved</p> <p><i>(Give sufficient detail to communicate the content to faculty across campus.</i></p> <p><i>It is not necessary to include specific readings , calendar or assignments)</i></p>	<p><i>As outlined by the federal definition of a "credit hour", the following should be a consideration regarding student work - For every one hour of classroom or direct faculty instruction, there should be a minimum of two hours of out of class student work.</i></p>





<p><b>If Completing this Section,</b></p> <p><b>Check the Box to the Right:</b></p>	<p><b>NOTE: you must check this box if the Course/Program has previously been approved for Teacher Education related items</b></p>
<p><b>Course Designations:</b></p>	
<p><b>Key Assessments</b></p>	
	<p>For both new and revised courses, please attach (see the program education coordinator):</p> <ul style="list-style-type: none"> <li>• The Overall Program Assessment Matrix</li> <li>• The Key Assessment Guidelines</li> <li>• The Key Assessment Rubric</li> </ul> <p style="text-align: center;"><b>File    Modified</b></p> <hr/> <p>No files shared here yet.</p> <ul style="list-style-type: none"> <li>• Drag and drop to upload or <a href="#">browse for files</a> </li> </ul>
<p><b>Narrative Description of the Required Content</b></p>	<p><i>How the proposal relates to the Education Major</i></p>

Please scroll to the top and click the Page Status if you are ready to take action on the workflow.  
Please submit an ihelp if you have any questions <http://ihelp.iup.edu>