workliow, please complete the following steps:

First Step. One I change the text in the producted on those and and a second a second and a second a second and a second a second and a second and a second and a

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Fourth Step. Click on "EDIT CONTENTS" (not EDIT) and start completing the template. When exiting or when done, click "SAVE" on bottom right

When ready to submit click on the workflow icon and hit approve. It will then move to the chair as the next sten in the workflow

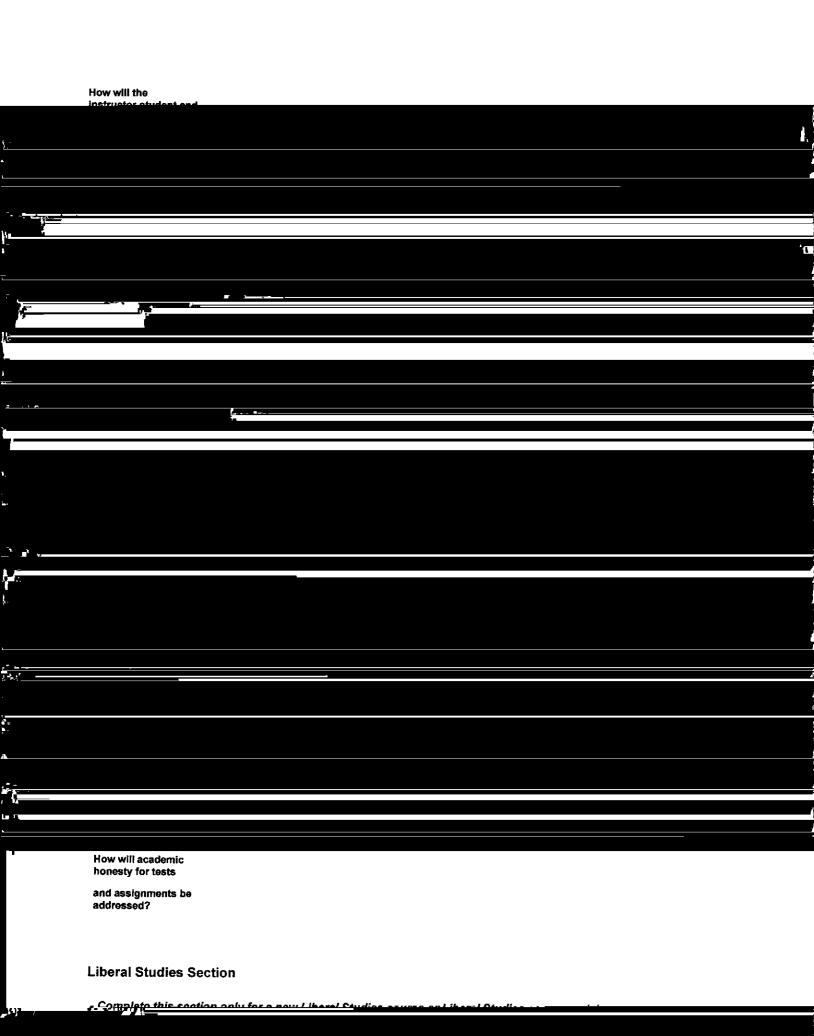
(H) Number of Credits* Class Hours:3 Lab Hours:0 Credits:3 (I) Prerequisite(s) Permission of Instructor (J)

(O) Brief Course Give an outline of sufficient detail to communicate the course content to faculty across campus. It is Outline* not necessary to include specific readings, calendar, or assignments As outlined by the federal definition of a "credit hour", the following should be a consideration regarding student work - For every one hour of classroom or direct faculty instruction, there should be a minimum of two hours of out of class student work. **Course Outline**

	(R) How Does it Fit into the Departmental Curriculum?*	Check all that apply Other If Other, please explain:
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(X) Are the Resources Adequate?* (i.e. faculty, space, equipment, laboratory supplies, library materials, travel funds, etc.) YES Please Provide Comment:



include the perspectives and contributions of ethnic and racial minorities and of women whenever appropriate to the subject matter. Please explain how this course will meet this criterion. **Liberal Studies** courses require the reading and use by students of at least one non-textbook work of fiction or non-fiction or a collection of related articles. Please describe how your course will meet this criterion. **Teacher Education Section** - Complete this section only for a new Teacher Education course or Teacher Education course revision If Completing this Section, Key **Assessments** For both new and revised courses, please attach (see the program education coordinator): The Overall Program Assessment Matrix

Liberal Studies courses must

Narrative Description of the

How the proposal relates to the Education Major

Required Content

For Deans Review

Are Resources Available/Sufficient for this Course?

Is the Proposal Congruent with the College Mission?

Has the Proposer Attempted to Resolve Potential Conflicts with Other Academic Units?

Comments: