

# Undergraduate Distance Education Course Approval

## Distance Course Approval

Checklist for Approval of Distance Education Courses

1. Department Chair Approval (Signature and Date)

2. Department Chair Approval (Signature and Date)

3. Department Chair Approval (Signature and Date)

College Dean

Department Chair

Department Chair

4. Department Chair Approval (Signature and Date)

5. Department Chair Approval (Signature and Date)

6. Department Chair

7. Department Chair

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## Distance Education Course Approval Questionnaire

Course: CR 101  
(number)

Criminal and Justice Systems 03  
(title) (credit hours)

Instructor of Record: Robert Mutchnick  
(print name)

Whenever distance education technologies (as defined in Article 42, Section A, 1 of CBA) are used for more than one-third of teaching contact hours of a course, the academic department must review the course format and indicate its approval. Criteria used are listed under Article 42, Section B, 2.

1. Will a qualified instructor teach the course?

Yes

2. Will the technology serve as a suitable substitute for the traditional classroom?

Yes

3. Are there suitable opportunities for interaction between the instructor and student?

Yes - phone - email - on-line office hours

4. Will there be suitable methods used to evaluate student achievement?