ENGL 345 Topics in British Literature-CrsRvs-2019-04-08

• The workflow icon is no longer available. Please click on the Page Status after the orange circle icon near the page title. *

Form Information

The page you originally access is the global template version. To access the template document that progresses through the workflow, please complete the following steps:

First Step: ONLY change the text in the [brackets] so it looks like this: CRIM 101 Intro to Criminology-CrsRvs-2015-08-10

If <u>DUAL LISTED list BOTH courses in the page title</u>

Second Step: Click "SAVE" on bottom right

- DO NOT TYPE ANYTHING INTO THE FIRST PAGE OTHER THAN THE TEXT IN BRACKETS
- Please be sure to remove the Brackets while renaming the page

Third Step: Make sure the word <u>DRAFT</u> is in yellow at the top of the proposal

Fourth Step: Click on "EDIT CONTENTS" (NOT EDIT) and start completing the template. When exiting or when done, click "SAVE" (NO t Save Draft) on bottom right

When ready to submit click on the workflow icon and hit approve. It will then move to the chair as the next step in the workflow.

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Proposing Department/Unit*	English	Contact Phone*	7-2261

Course Revisions (Check all that apply;fill out categories below as specified; i.e. if only changing a course title, only complete Category A) Category A: Category B: * Teacher Education: Please complete the Teacher Education section of this form (below) * Liberal Studies: Please complete the Liberal Studies section of this form (below) * Distance Education: Please complete the Distance Education section of this form (below) - Please check the APPROVED DE Course List - ON DOCUMENTS PAGE before completing this Section If already approved - you DO NOT need to do a DE proposal

Rationale for Proposed Changes (All Categories)				
(A) Why is the				
(A) Willy is the				

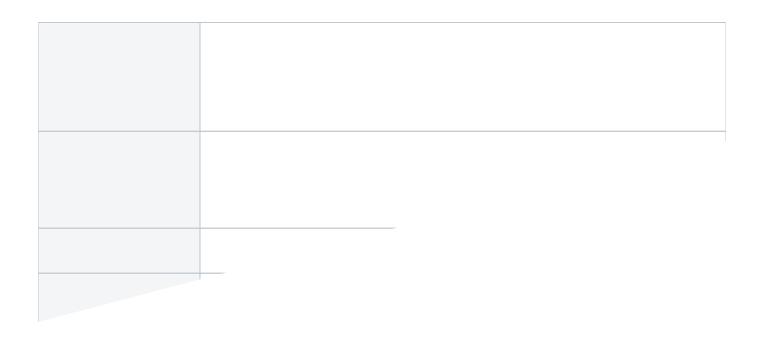
(L) Proposed Course Student	Note that the text box in the table expands		
Learning Outcomes (SLOs)	SLO#	Outcome	How outcome is assessed
For each outcome, describe how	1		
the outcome will be achieved	2		
	3		
(M) Previous Brief Course Outline (It is acceptable to copy from old syllabus)	regarding s	student work -	I definition of a "credit hour", the For every one hour of classroor um of two hours of out of class s
(N) Brief Course Outline			I definition of a "credit hour", the
(Give sufficient detail to communicate the	there shou	ld be a minimu	ım of two hours of out of class s
content to faculty across campus.			
It is not necessary to include specific			
readings, calendar or assignments)			

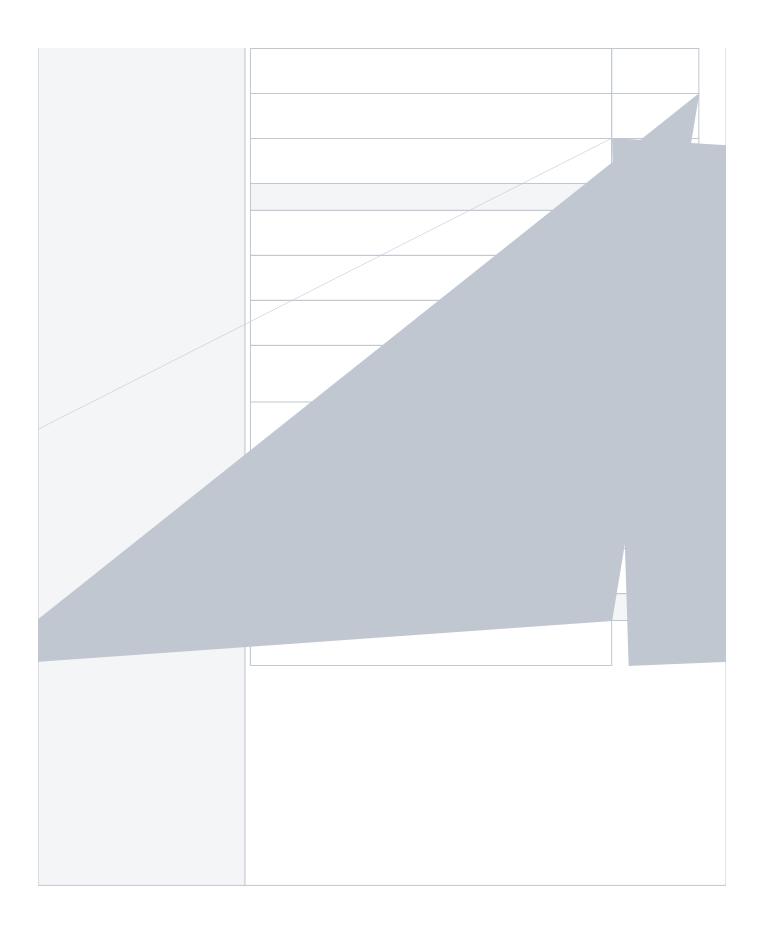
Distance Education Section

- Complete this section only if adding Distance Education to a New or Existing Course

If Completing this Section,
Check the Box to the Right:

NOTE: you must check this box if the Course has previously been approved for Distance Education





How will each outcome be measured (note should mirror (L) Student Learning Outcomes* (SLO) from the course proposal

Liberal Studies courses must include

Narrative on how the course will address the Selected Category Content

Course SLO #	Assessment Tool to be used to measure the outcome
1	
2	
3	

All Liberal Studies courses are required to include perspectives on cultures and have a supplemental reading.

Please answer the following questions.

the perspectives and contributions
of ethnic and racial minorities and
of women whenever appropriate to
the subject matter. Please explain
how this course will meet this
criterion.
Liberal Studies courses require the
reading and use by students of at
least one non-textbook work of
fiction or non-fiction or a collection
of related articles. Please describe
how your course will meet this
criterion.

Teacher Education Section

- Complete this section only for a new Teacher Education course or Teacher Education course revision

If Completing this Section, NOTE: you must check this box if the Course/Program has previously been approved for Teacher Edited items		
Check the Box to the Right:		
Course Designations:		
Key Assessments		
•	For both new and revised courses, please attach (see the program education coordinator): • The Overall Program Assessment Matrix • The Key Assessment Guidelines • The Key Assessment Rubric File Modified No files shared here yet. Drag and drop to upload or browse for files	
Narrative Description of the	How the proposal relates to the Education Major	
Required Content		

Please scroll to the top and click the Page Status if you are ready to take action on the workflow. Please submit an ihelp if you have any questions http://ihelp.iup.edu