If DUAL LISTED list BOTH courses in the page title

Second Step: Click **"SAVE"** on bottom right

DO NOT TYPE ANYTHING INTO THE FIRST PAGE OTHER THAN THE TEXT IN BRACKETS
Please be sure to remove the Brackets while renaming the page

Third Step: Make sure the word *DRAFT* is in yellow at the top of the proposal

Fourth Step: Click on "**EDIT CONTENTS** "(*not EDIT*) and start completing the template. When exiting or when done, click **"SAVE"** (*not Save Draft*) on bottom right

When ready to submit click on the workflow icon and hit approve. It will then move to the chair as the next step in the workflow.
*Indicates a required field

Proposer*	Brian Carpenter	Proposer Email*	bcarpent@iup.edu
Contact Person*	Brian Carpenter	Contact Email*	bcarpent@iup.edu
Proposing Department/Unit*	English	Contact Phone*	412 370 2717

Course Level*	graduate-level, undergraduate-level

Distance Education Section

 - Complete this section only if adding Distance Education to a New or Existing Course - If adding to an Existing Course - please check to see if it has already been approved HERE (On Documents Page) - **before** completing the form

NOTE - if already approved - a new proposal DOES NOT NEED TO BE COMPLETED

Course Prefix /Number*	415/515
Course Title*	English Language Studies for Teachers
Type of Proposal*	See CBA, Art. 42.D.1 for Definition online
Brief Course Outline*	Give an outline of sufficient detail to communicate the course content to faculty across campus. It is not necessary to include specific readings, calendar or assignments As outlined by the federal definition of a "credit hour", the following should be a consideration regarding student work - For every one hour of classroom or direct faculty instruction, there should be a minimum of two hours of out of class student work.

| **How will student achievement be evaluated?** | Students are evaluated by the content and number of posts in "Chapter practice" They are evaluated on how well they present a reading and interact with the students in the online learning management system Students will be evaluated on their presentations to and follow up with students in a public interaction site on the online learning management system The final presentation, much like a final examination, will be offered and evaluated for completeness, direct references to readings from the course, material from the course, and a demonstrated (evidence) understanding of the variety of language choices we can make and what they might mean to potential students, but more teachers of English

Grading

Each Chapter Practice Uploaded

Participation (being prepared, attending, being a helpful classmate)

One Reading Presentation

3 grammar Presentation

Final Presentation and points from peers

Next here are assignments posted to Assignments and Discussions in a learning management system where extensive written and oral (via audiofile notes). Assessment and Evaluation are to be used to gauge and adjust teaching and understanding, not just receive grades. |
|---|---|
| **How will academic honesty for tests**

and assignments be addressed?* | **Plagiarism**

Plagiarism is the process of presenting work as your own that is borrowed from another source without appropriate references and acknowledgements. All Assignments and Discussions will have plagiarism software activated to check for lifted information. Common |