

- Template B
- Steps to the approval process:
1. Complete the current department curriculum review by the Curriculum Review Board
  2. The department chair approves the curriculum
  3. The department chair submits the curriculum to the Curriculum Review Board
  4. Curriculum Review Board reviews the curriculum
  5. Curriculum Review Board approves the curriculum

Contact Person: \_\_\_\_\_

Proposing Department/Unit: \_\_\_\_\_

Course Information:

Category A: \_\_\_\_\_

Category B: \_\_\_\_\_

Category C: \_\_\_\_\_

Current Program Number: \_\_\_\_\_

Current Course Number: \_\_\_\_\_

Prerequisite(s): \_\_\_\_\_

Description: \_\_\_\_\_

Step	Start Date	End Date	Status	Comments
1	10/15/2024	10/22/2024	Completed	Curriculum Review Board meeting
2	10/22/2024	10/29/2024	Completed	Department Chair approval
3	10/29/2024	11/5/2024	In Progress	Curriculum Review Board review
4	11/5/2024	11/12/2024	Pending	Curriculum Review Board decision
5	11/12/2024	11/19/2024	Pending	Curriculum Review Board final approval

Template B

Current Course (Student Learning Outcomes)	
Brief Course Outline <i>(it is acceptable to use the outline from the old syllabus if you wish)</i>	
Why is the course revised/deleted?	
Implication of: - Program Change - Other Programs - Student Programs	
For Dual Listing Courses	
<b>For Deleted Courses</b>	
<ul style="list-style-type: none"><li>• Are resources available?</li><li>• Is the proposal complete?</li><li>• Has the proposer checked with the relevant departments?</li></ul>	
Comments:	