

## Distance Education Course Proposal Template

Steps to the approval process:

1. Complete the applicable template(s) and email them to the departmental or program curriculum committee chair. (If this is a new course that will include DE, complete Templates A and E. If adding DE to an existing course that is otherwise unchanged, complete Template E only. If revising a course and adding DE, complete Templates A

How is/are the  
instructor(s) qualified  
in the Distance

Instructor (John Benhart, Jr.) has three years of experience teaching distance education courses at IUP. Dr. Benhart has taught at IUP since 1994.

