

UWUCC: App. 1/27/15  
Senate: Info 3/3/15

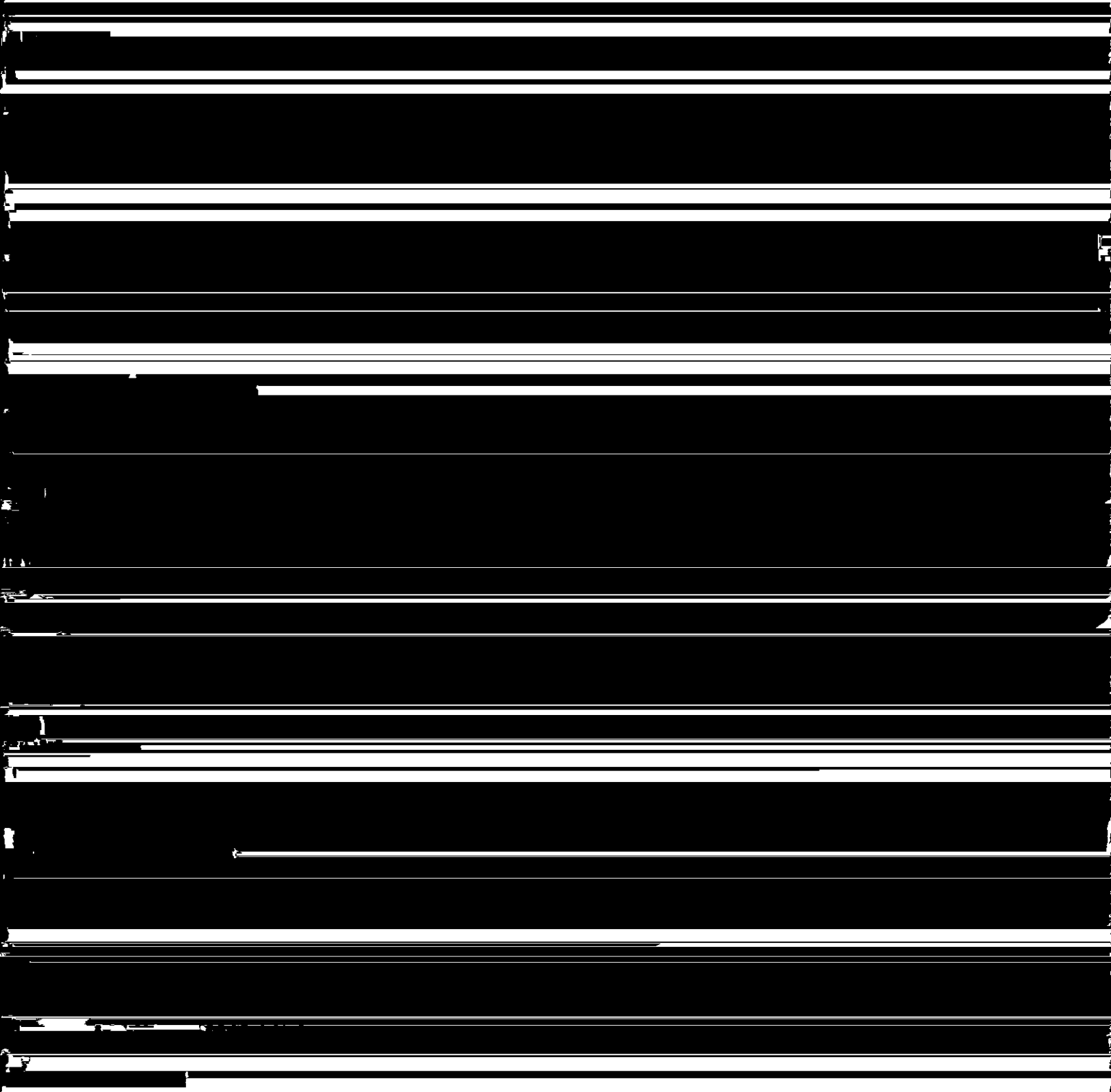
~~Undergraduate Distance Education Review Form~~

HOSP 260 Distance Education Proposal

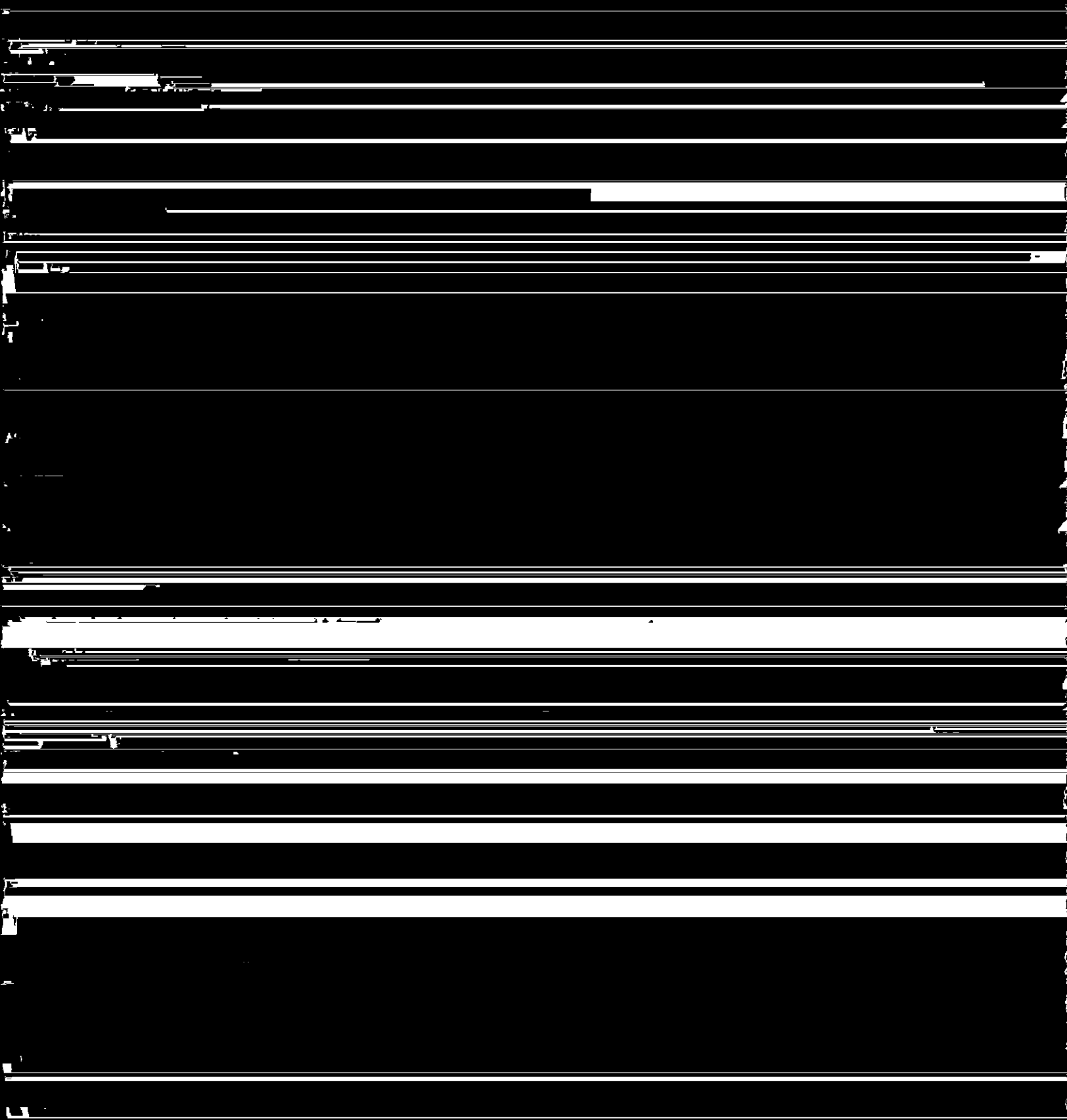
Proposer: Nicole Buse

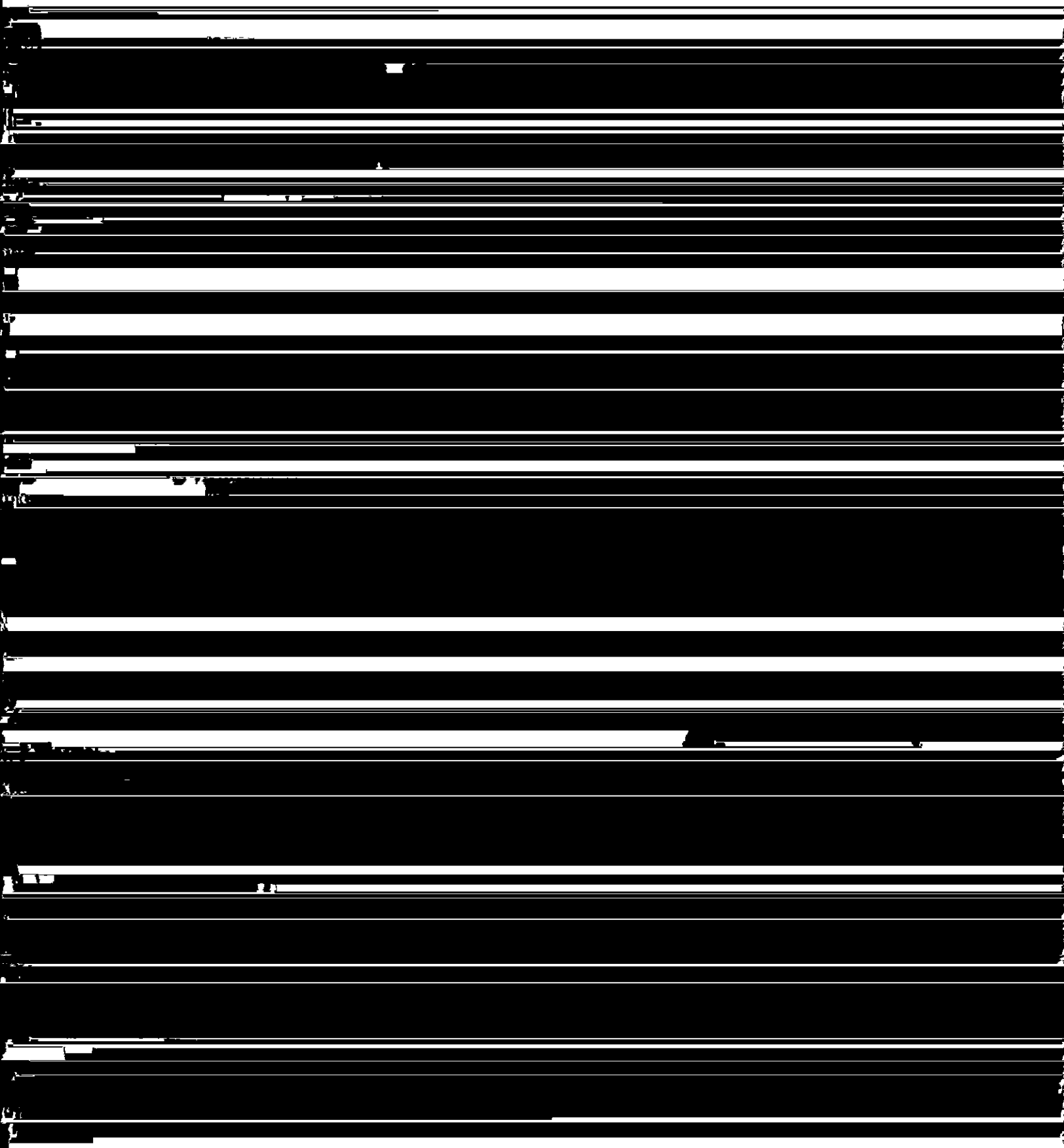
A. Provide a brief narrative rationale for each of the items, A1-A5.

1) How, if any, the instructor(s) qualified in the distance education delivery method as



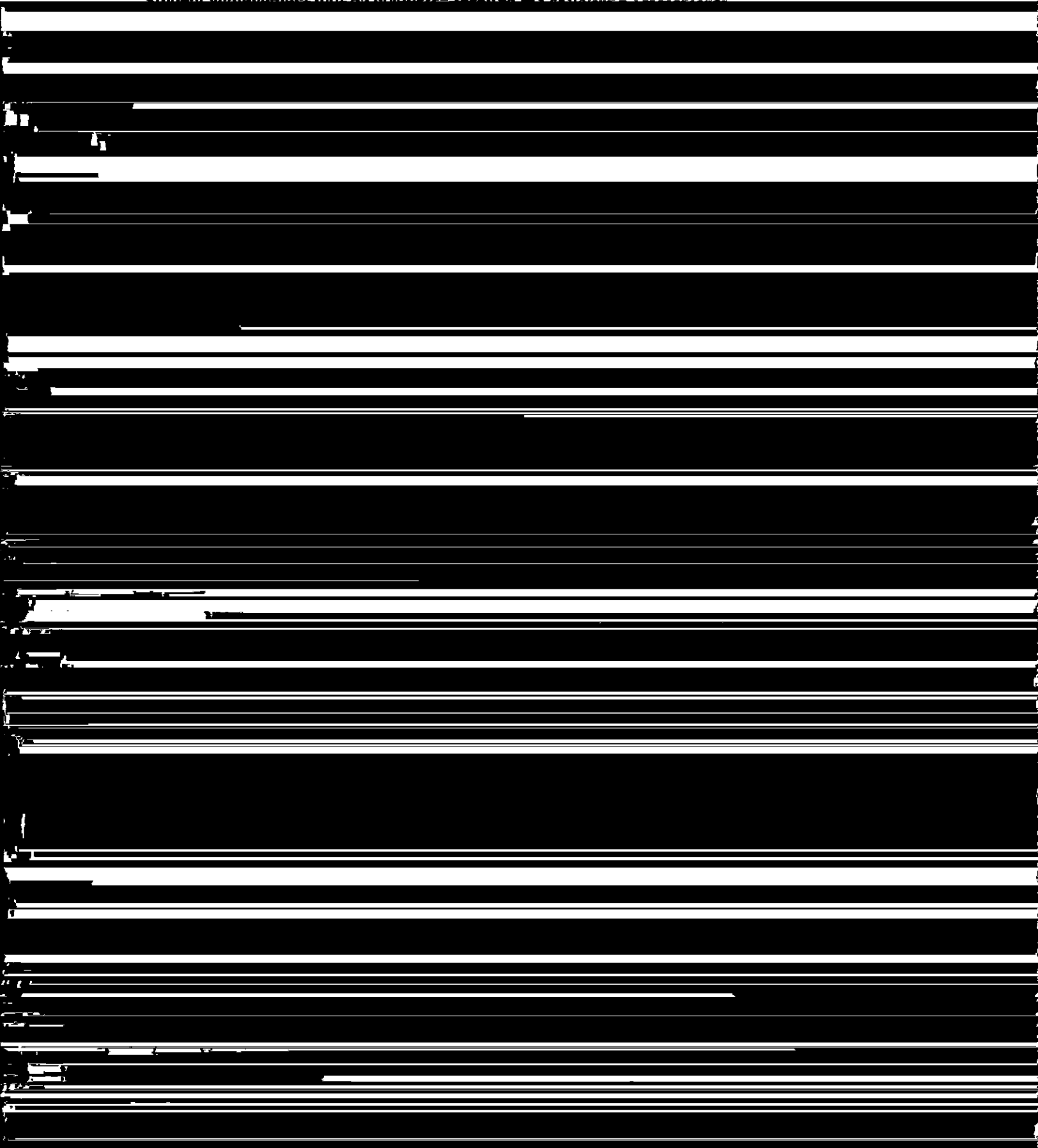
d) Define the functions of key rooms division managerial personnel.





**4. How will student achievement be evaluated?**

Student achievement will be evaluated through the following assessment:





Check-Out and Account Settlement

Role of Housekeeping in Hospitality Operations

Front Office Audit

Planning and Evaluating Operations

Revenue Management

Managing Human Resources

Project: What Kind of Lodging Property Would YOU Build in Indiana and Where Would You Locate It?

**How You Will Earn Your Grade:**

3 Take-Home Tests -- 100 Points Each

Semester Project -- 100 Points

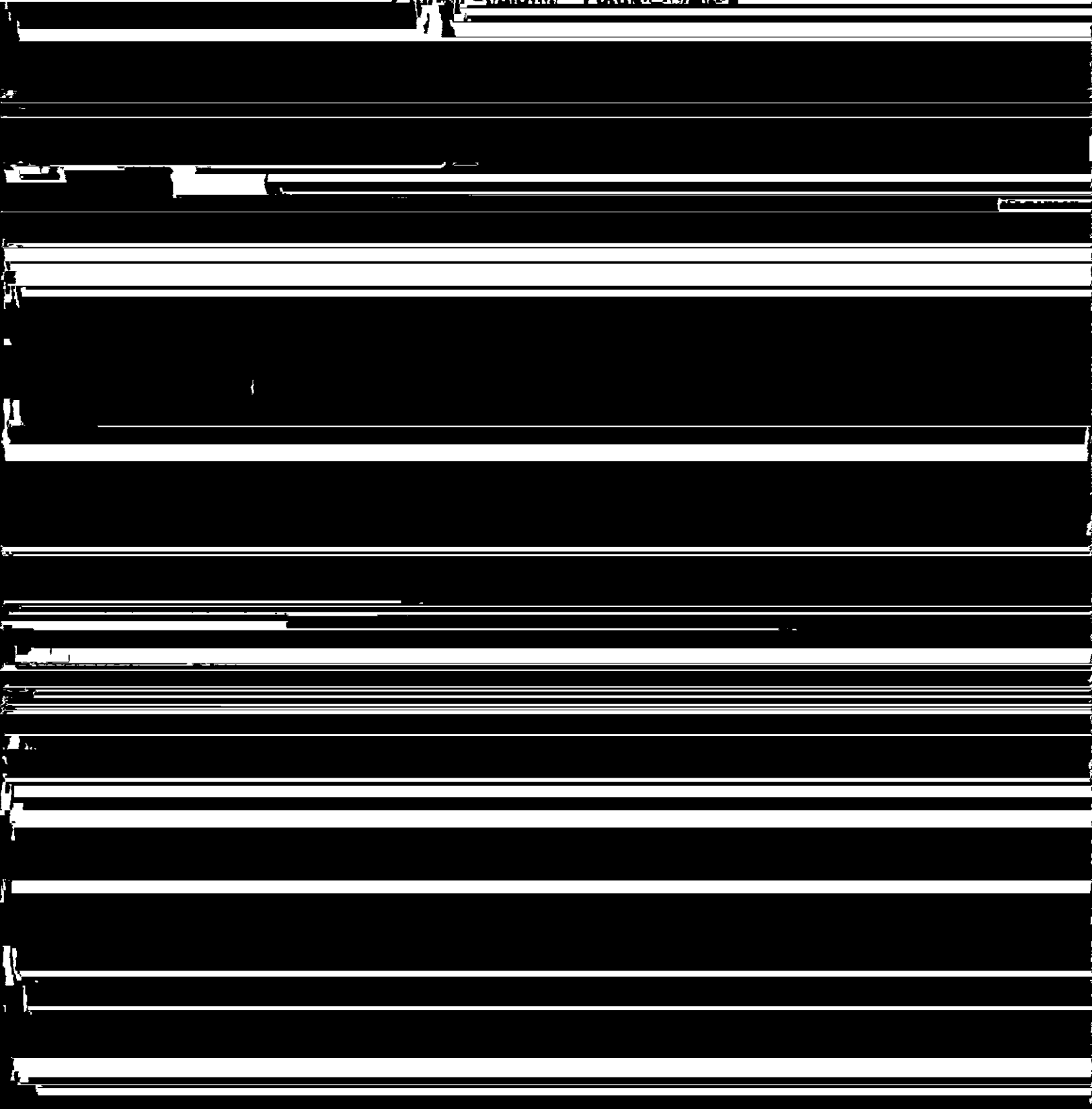
Attendance/Participation -- 50 Points

To Calculate Your Final Earned Grade: Add up all of your earned points and

- Student uses cell phone during class time
- Inappropriate use of classroom technology
- Student is disruptive



Course Syllabus Online Version



5. Define relevant terminology as it pertains to rooms division operations management.

#### **IV. Evaluation Method**

Five Exams: 35 Points Each = 175 Points Total

Nine Online Component Worksheets: 15 Points Each = 135 Points Total

Five Case Study Discussions: 20 Points Each = 100 Points Total

To Calculate Your Final Earned Grade: Add up all of your earned points and divide that sum by the total number of assignments. I use the standard IUP grading scale.

#### **V. Grading Scale**

A = 90% to 100%

B = 80% to 89%

C = 70% to 79%

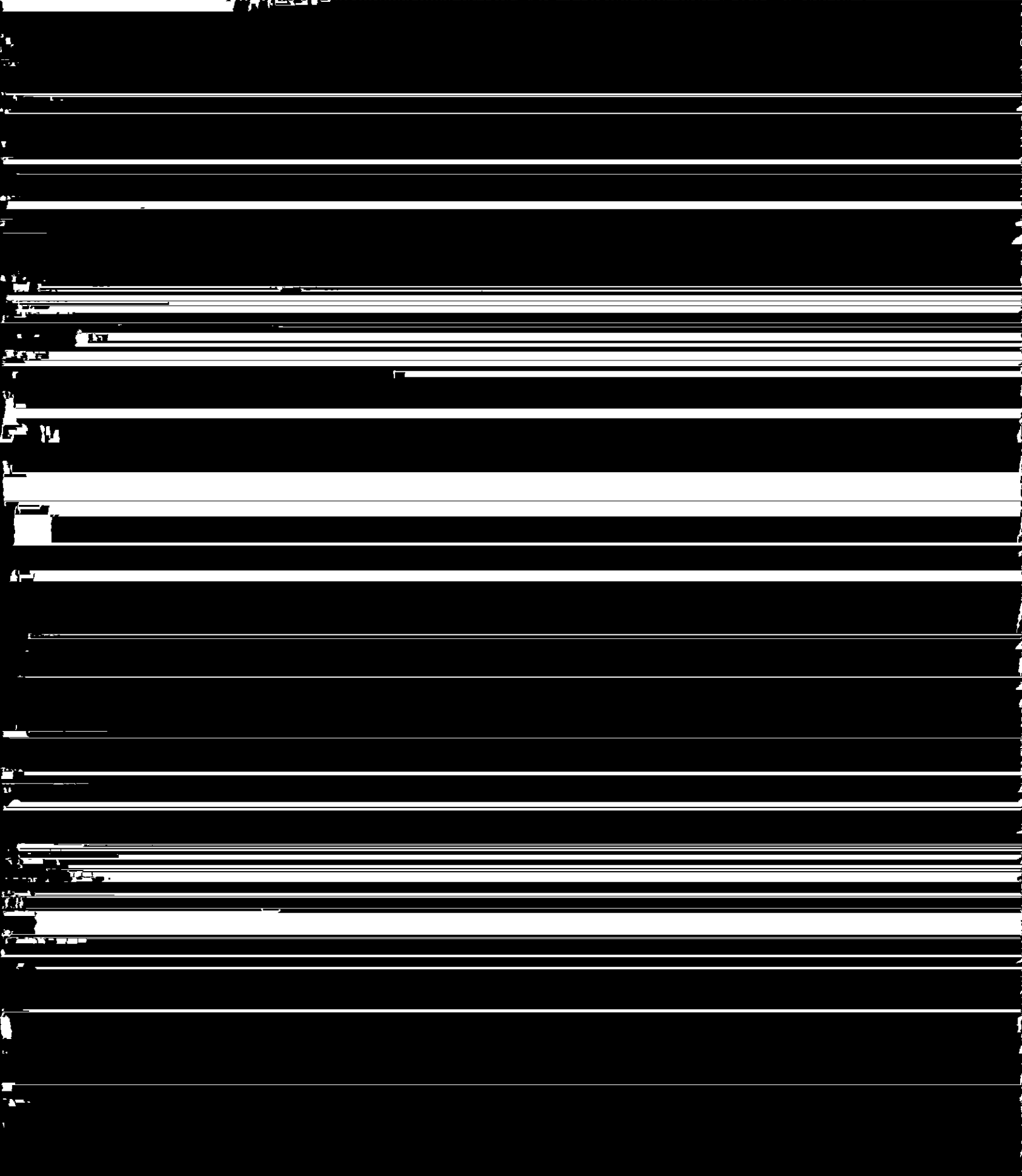
D = 60% to 69%

F = below 59%

#### **VI. Front Office Manager Online Component Worksheets:**

For this course students are required to purchase the "Front Office Manager" online component that accompanies the Kasavana textbook. Front Office Manager is a 10-hour interactive online program that provides an overview of the

All written assignments must be typed; use 12-point font, double spaced, one inch



HOSP 260 – Hotel Rooms Division Mgmt.

Distance Education Proposal

Sample Lesson – Week 2

1. Reading Assignment – Read Chapters 4 and 5 of the textbook
2. Complete modules 2 and 3 of the Front Office Manager Program and submit to the DSI