

UWUel derived 4/13/04 03-46c

Undergraduate Distance Education Review Form

(Required for all courses taught by distance education for more than one-third of teaching contact hours)

Existing and Special Topics Course

Course: SAFE 465/565 Right-to-Know Legislation

Instructor of Record: Bob Soule phone: _____ e-mail: bobsoule@iup.edu

GRADUATE CURRICULUM AUTHORIZATION FORM

Check As Appropriate:

- Level I ⇒ New Program or Program Revision
- Level II ⇒ Degree Program Revision or New/Revised COR
- Level III Minor Program Revision
- Application for COR Renewal
- Deletion Course or Track or Minor or Program
- Variability in Program Delivery
- Program Reactivation
- New Course ⇒ Enter CIP Code (Contact Registrar's Office): 150701
- Major Course Revision
- Minor Course Revision

- Dual-Level or Cross Listing
- Distance Education

Description of Proposal: SAFE 465/565: Right-to-Know Legislation

Department: Department of Safety Sciences

Author or Contact Person: Dr. Bob Soule (bobsoule@iup.edu)

SIGNATURES OF APPROVAL

	Academic Integrity	Resource Implications	Date
Department Curriculum			
Committee Chair:	<u>[Signature]</u>	<u>[Signature]</u>	<u>2/14/04</u>
Department Chair:	<u>[Signature]</u>	<u>[Signature]</u>	<u>2/13/04</u>
TECC Chair:	_____	_____	_____
College Curriculum			

Committee Chair

Appendix B

**Graduate Distance Education Course Approval Questionnaire
(Attach to course proposal)**

Course: SAFE 465/565 Right-to-Know Legislation

3cr-01-3sh

Instructor of Record: Dr. Bob Soule

Criteria used for Department review of course format as listed under the CBA Article 42, Section B, 2.

1. Will a qualified instructor teach the course?

Dr. Bob Soule will be an instructor of this class. Dr. Soule is a Full Professor with over 25 years of teaching experience in Industrial Hygiene and Industrial Safety. Dr. Soule has 7 years experience as Director of PA/OSHA and 12 years experience as an industrial hygienist in private industry.

2. Will the technology serve as a suitable substitute for the traditional classroom?

Distance education technologies (the world-wide-web, video, audio, and printed media) have been compared to traditional classroom instruction. The research consistently shows that the

4. Will there be suitable methods used to evaluate student achievement?

Multiple assessment techniques will be used to evaluate student achievement.

at a minimum the following:

- Timed tests using WebCT with password protection
- Weekly assignments posted to the bulletin board

Graduate Distance Education Review Form

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Existing and Special Topics Courses

TITLE of PROPOSAL: SAFE 465/565 Right-to-Know Legislation

DEPARTMENT: Safety Sciences PERSON: Bob Soule

Step One: Department or its Curriculum Committee

The committee has reviewed the proposal to offer the above course using distance education technology, and responds to the CBA criteria as follows:

1. Will an instructor who is qualified in the distance education delivery method as well as the discipline teach the course?

Y Yes

N No

5. Will the technology serve as a suitable substitute for the traditional classroom?

Step Three: Provost

~~Approved as distance education course~~ _____

_____ **Rejected as distance education course** _____
signature of Provost date

Step Four:

Forward materials to Dean of the School of Continuing Education, who will inform appropriate office