



## I. Floor Rules and Privileges

### A. Powers of the Chair

1. The Chair shall have the power to deny dilatory motions of any speaker
2. The Chair shall have the option of extending debate and/or questioning periods
3. The Chair shall have the option of granting floor privileges to anyone present.

### B. All Parliamentary Procedure not specifically outlined here shall be followed according to the Chair's interpretation of the latest version of Robert's Rules of Order.

### C. Issue Forum

1. There shall be a five (5) minute time limit on an issues brought by the Executive Board, which may be extended by the body or the chair.
2. There shall be a five (5) minute time limit on all other issues brought by the body, which may be extended by the body or the chair.

### D. Motions

#### 1. Motion to Pass

- a. This motion shall require the support of a majority of the voting members present.

#### 2. Motion to Adjourn

- a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
- b. This motion shall require the support of a majority of the voting members present.

#### 3. Motion to take a Recess

- a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
- b. This motion shall require the support of a majority of the voting members present.

#### 4. Motion to raise a point of information

- a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
- b. This motion shall be decided by the discretion of the Chair.
- c. This motion may be made without being recognized by the Chair.
- d. This motion does not require a second.

#### 5. Motion to raise a point of order

- a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
- b. This motion shall be decided by the discretion of the Chair.
- c. This motion may be made without being recognized by the Chair.
- d. This motion does not require a second.

#### 6. Motion to appeal the decision of the Chair

- a. This motion shall be unamendable.
- b. This motion shall require the support of a majority of the voting members present.
- c. This motion may be made without being recognized by the Chair.

#### 7. Motion to call for Division

- a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
- b. This motion shall be decided by the discretion of the Chair.
- c. This motion shall require the support of a mac( )Tj/TT2 1 Tf1.1084 084 0 TD.8p1.8072 -1.1627 TD.001

- a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
  - b. This motion shall require the support of a majority of the voting members present.
- 14. Motion to take from the table
  - a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
  - b. This motion shall require the support of a majority of the voting members present.
- 15. Motion to call for the previous question
  - a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
  - b. This motion shall require unanimous support.
  - c. This motion does not require a second.
- 16. Motion to call for acclamation
  - a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
  - b. This motion shall require unanimous support.
  - c. This motion does not require a second.
- 17. Motion to reconsider
  - a. This motion shall be unamendable, and cannot be reconsidered.
  - b. This motion must be made by a voting member who previously voted against the motion.
  - c. This motion shall require the support of a majority of the voting members present.
- 18. Motion to end/extend debate
  - a. This motion shall be undebatable and unamendable.
  - b. This motion shall require the support of 2/3 of the voting members present.
- 19. Motion to use pro/con debate format
  - a. This motion shall be undebatable, unamendable, and cannot be reconsidered.
  - b. This motion shall require support of a majority of the voting members present.
- 20. All motions shall require a second, be debatable, be amendable, and may be reconsidered unless otherwise stated.

## II. Legislation

- A. All legislation is to be read and passed by majority vote at two separate regularly scheduled meetings. Except for constitutional revisions, which must be passed by majority vote on first reading and by 2/3 majority on second reading, and resolutions which must be passed by 2/3 majority on one reading.
- B. Legislation may be passed in one reading by a 4/5 majority, except for Housing, SG, and RHW budgets additions to or revisions of the constitution or by-laws, which include, but are not limited to, the Finance Manual and the Rules and Procedures.
- C. The author of the legislation shall be allowed not more than 5 minutes to present it to the body.
- D. Legislation must be moved and seconded.

4. If a speaker does not use all the time available, another like speaker will be recognized for the remainder of the time.
5. When the questioning and debate is done, the author may have 3 minutes for final speaking

- e. Each candidate will be limited to two (2) minutes per answer
  - f. Repeat and con questions will be ruled dilatory.
  - g. There will be a five (5) minute break after each hour of questions and answers and in between each office election.
  - h. If any particular election takes less than one hour total, there will be no break.
6. Pro-speeches:
- a. Following the questioning period, all of the candidates will leave the room and a maximum of two (2) pro speeches may be given for each candidate.
  - b. Each pro-speech may not exceed two (2) minutes in length.
  - c. No con-speeches will be allowed. Any such speaker will be ruled dilatory and lose speaking rights for the remainder of the elections process.
7. Voting
- a. Following pro-speeches, ballots will be collected by roll call.
  - b. A candidate must receive a simple majority to be elected.
  - c. If no candidate receives a simple majority, the top candidates whose votes total 50% plus one (1) vote, will enter a run-off.
  - d. If there is a tie amongst the top candidates which prevents selecting only the top 50% plus one (1), a regular runoff will be held amongst all the top candidates.
  - e. The run-off will consist of a roll call vote.
  - f. Tie vote
    - i. In the case of a tie vote, there will be a five (5) minute break.
    - ii. Each candidate will be allowed to give a one (1) minute speech.
    - iii. Each candidate will answer two (2) questions from the body.
    - iv. A roll call vote will be taken and the candidate with a simple majority will be declared the winner.
8. If no candidates are qualified to serve office, a vote of “no confidence” may be entered. This vote does count in calculating the majority.
9. If a voter wishes to not enter a vote, a vote of “abstain” may be entered. This vote does not count in calculating the majority.
10. Candidates may “slide” from one office and run for another.
11. In the event there are no candidates nominated for an office, that office will be the final office elected.
12. Roll call will be taken before each election process and after breaks.
13. Members must be present during an entire election process for a given office to vote for that office.
14. Members allowed to cast ballots in Executive Board elections are Members at Large and Associates elected at least three (3) weeks before Executive Board elections, area representatives active for the entire Spring semester, and the current Executive Board.

#### IV Ratification

- A. This document will become an official by-law of the IRHA constitution after being read and passed by majority vote on first reading and 2/3 majority vote on second reading.
  - 1. This document must undergo a review at least every two years in conjunction with the IRHA constitution.