



SUCCESS AT WORK =  
SUCCESS AT SCHOOL

Academic Success Center



# Similarities between Work and School

## Working a Job

Attendance is mandatory

Do what is expected of you

Listen to what your boss tells you.

Be on time!

Manage your time while working to be efficient & productive!

## Attending College

Attendance is mandatory

Participation is key!

Take your professor's advice/Go to them in times of need

Turn in assignments on time (or early)!

Time management is important!

# Attendance & Participation

Be aware of the attendance policy for each professor and for IUP

Missing class has adverse affects on your grade

Attend campus events

Participate in class discussion

- *Get involved in the lecture by asking questions, answering questions in class, giving your input when it is appropriate*
- *When you do so, you are more likely to remember that information when it comes to test time and beyond.*

Ask questions!

Turn off technology during class

Join a club or group of interest on campus

Participate in events being held by the university

# Listening & Communication

Follow the syllabus

Record important due dates in a calendar

Listen to what your professor is actually saying during a lecture

If your professor gives you advice, take it!

Email professors and university personnel appropriately. Tim 25 mh 520 (gi) y 3 (gi) 054. Leer 5.10 w -1957 (d) -1 (u).



# Where Can I Get Additional Help?

Campus Police

Counseling Center

Academic Support

The Alcohol, Drugs, and Other Drugs  
Program (ATOD)

Students at Risk/The Concern and  
Response Team (CART)

Disability Support Services

Veterans and Service Members

LGBTQIA Safe Zone Program

Center for Health and Well-Being

Actively Moving Forward (Peer Grief  
Support Group)

And Many, Many. Many More....

**\*Visit:** [http://www.iup.edu/studentlife/student  
services/](http://www.iup.edu/studentlife/student_services/) **for more info about being  
a student at IUP.**